



CHARTERED  
SOCIETY OF  
DESIGNERS

MEMBERSHIP APPLICATION GUIDANCE:

# AFFILIATE FELLOW

- **Who can apply for Affiliate fellowship**

This category of membership specifically recognises those who practice in their specific design related field to the highest standards and at a particularly senior level. As with all of the Society's fellowships, applicants will have practiced at the highest level for some time, made a significant contribution to their particular field and will be able to demonstrate major achievements.

All applicants must have been practicing in their particular field for a minimum of three years and are required to demonstrate their competence against three key criteria of the CSD Genetic Matrix™ PSK+A - Professionalism, Skills and Knowledge plus Achievement.

- **What are the benefits of Affiliate fellowship**

Becoming an Affiliate Fellow of the Society offers a great deal:

**Recognition**

Use the authorised title 'Affiliate Fellow of the Chartered Society of Designers' and the post nominal letters aCSDf to evidence that you practice at the highest level and achieved a significant status in your design related field as recognised by the professional body for design.

**Specialism**

Use of a unique descriptor awarded to you identifying your specialist field.

**Certificate**

Receive a signed personal certificate bearing the Minerva seal and set in a black aluminium frame.

**Full Membership**

Exemption from certain elements of the application route to Full membership of the Society MCSD.

**Networking**

Take full advantage of the CSD's networks with invitations and access to a variety of events as well as opportunities to reach out to fellow designers through our social media channels and focus groups.

**Governance**

Participate in committee work, become a CSD advisor and ambassador and CEP accreditation panel member for your specialist field.

**Resources**

Gain access to CSD's digital content including magazines, reports, advice columns, book reviews, portfolio galleries and much more.

**Professional Development**

Receive discounts on selected workshops and events aimed at supporting you in your field of practice.

## **Online Portfolio**

Your own personal aCSDf Level online portfolio which you can populate with contact details, links to your website and social media, professional practice details, CPD record and case studies together with images of your work.

## **Professional Protection and Security**

Receive preferential rates on Professional Indemnity insurance and other forms of insurance.

## **Recruitment**

Members can advertise job vacancies in the CSD Recruitment Space classified section at a discounted rate and receive significant discounts on feature recruitment advertising and campaigns.

## **News**

Stay informed of developments within the industry and the profession on a regular basis through TheDesigner via our digital channels.

## **Events**

Find out about design exhibitions, conferences, shows, talks, debates, workshops, lectures and receive exclusive invitations and discounted rates.

## **Discounts**

Receive exclusive special offers from CSD and our partners on resources such as books, magazines, software and other materials.

## **Influence**

Add your voice to the work undertaken by the professional body in influencing government, academia, clients and the design sector.

## **Publish**

Opportunities to publish articles and papers in CSD media.

- **What does the application process entail**

You can apply online in three simple stages, Registration, Application and Ratification.

### **Registration**

This is the initial stage during which requires you to provide your personal and contact details which will be used to register your application.

In addition to the normal contact details you will need to upload a proof of ID and a current passport style photograph.

Once you Register you will be taken to the online payment portal allowing you to pay the application fee.

Once completed, you will receive an email advising you of your username and password which will allow you to login in to complete your application stage.

## Application

Once you have your username and password you are able to login, complete, save, return, edit and review your application stage ensuring you are satisfied with the content before submitting it to the Society.

During the application stage you will be required to:

- Provide details as to your professional profile and whether you hold membership of other professional or trade bodies. You can also provide details of your digital profile and any social media platforms you use to promote your work.
- Submit details of any awards or honours received in recognition of your design work.
- Upload evidence of any academic, training or other qualifications you hold.
- Provide details of how you practice whether self-employed, running your own business, working in a design business or working in an in-house design environment. Each option allows you to provide details relating to the way you practice.
- Demonstrate your professional practice by answering questions as to how long you have practiced and in which design related disciplines.
- Upload a copy of your current CV

In addition you will be required to demonstrate your competence by:

- Detailing your skills in a short written submission.
- Detailing your knowledge of your particular field in a short written submission.
- Setting out your achievements in a short written submission.
- Providing references as appropriate.

Once you are satisfied with the answers you are ready to submit your application but first you will be asked to read the Terms and Conditions of Membership and confirm you accept these if awarded Affiliate fellowship.

On receipt of your submission the Membership Panel will review the application and inform you of the outcome.

In some instances the Society may request further information or case studies or request that you attend an assessment which may be carried out in person or via a web conference.

During the course of your application and at any assessment all of the information you provide remains strictly confidential and will only be used to process your application, inform the Society in respect of its procedures and for statistical analysis.

## Ratification

If successful you will be asked to complete the final stage by ratifying your membership which simply consists of you reconfirming your acceptance of the Terms and Conditions of Membership and the Bye-Laws of the Society and paying your first annual membership subscription via the online payment portal.

- **What is the cost of Affiliate fellowship**

The application fee is £75.

The joining fee is £50.

The annual membership subscription for an Affiliate Fellow is £250.

Payment can be made online in pounds sterling. If you are resident outside of the UK any bank transfer or currency costs will be your responsibility and are in addition to the fee.

- **How long does my subscription last**

Affiliate fellowship lasts for as long as you maintain your annual membership subscription.

Should you retire from work the Society offers a concessionary rate subject to signing a declaration this effect.

Should you wish to resign your membership at any time you may do so in accordance with the Bye-Laws and Terms and Conditions of Membership which require three months written notice.