



CHARTERED
SOCIETY OF
DESIGNERS

CSD MEMBERSHIP APPLICATION PACK - 4 SHEETS FOR USE BY UK APPLICANTS

PLEASE READ THESE GUIDELINES CAREFULLY.

To ensure that your application is valid and complete, please read this guide. Please note that incomplete or incorrect applications will be rejected and you will be asked to submit a new application. This will greatly delay your application so please ensure you complete all sections.

CHECKLIST

Your application **MUST** be completed in English and **MUST** include all of the following:

- 1 A hard-copy printout of the CSD Membership Application Pack (UK) with **ALL** sections completed and the declaration in Section 1 signed by you as the Applicant.
- 2 A hard-copy print out of your current CV (text only, no images please).
- 3 One (1) photocopy of one (1) form of valid photo ID (i.e., passport, drivers licence) which shows your name as submitted in Section 1.
- 4 One (1) passport style photo (head shot only) which will be retained by the Society and used for identification and verification purposes.
- 5 Completed payment details as in Section 3 together with a cheque for the full amount shown if choosing this method of payment. All cheques **MUST** be drawn on a UK bank account and made payable in pounds sterling.

YOUR TICK BOX

- Section 1
- Section 2
- Section 3
- Current CV
- Valid photo ID
- Your photo
- Cheque if app.

Only items 1 - 5 listed above should be submitted at this stage.

DO NOT include any CDs or DVDs containing a portfolio of your work or images or your CV.

DO NOT include company or practice brochures.

DO NOT include any examples of design work undertaken by you.

DO NOT include press articles or magazine clippings relating to your work.

DO NOT include any other additional information not requested by CSD in the Checklist above

Any items submitted other than those stated in 1 - 5 will be destroyed and will not form part of your application.

Please send your completed application to:

Membership Department
Chartered Society of Designers
1 Cedar Court
Royal Oak Yard
Bermondsey Street
London
SE1 3GA

Please retain a copy of your application for your own records



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CSD UK MEMBERSHIP APPLICATION PACK - SECTION I UK APPLICANT DETAILS

**PLEASE COMPLETE ALL ITEMS
PLEASE WRITE CLEARLY IN UPPER CASE TEXT**

Ms Mrs Mr Dr Prof Other.....

First name.....

Surname.....

Home address.....

.....

.....Post Code.....

Home Tel:Mobile.....

Personal email:

WORK/BUSINESS DETAILS

Name.....

Address.....

.....

.....Post Code.....

Tel:

Email:

Website:

PLEASE SPECIFY YOUR CSD DESIGN DISCIPLINE

Please specify the discipline in which you wish to be assessed. Please note that you may apply for membership in one discipline only.

Exhibition Fashion Graphic Interactive

Interior Product Textile

If you are unsure which Design Discipline to select, please visit 'About CSD' at www.csd.org.uk

PLEASE SPECIFY CONTACT PREFERENCES

Specify address for receipt of all CSD correspondence sent:

Home Work/Business

Specify preferred contact email address:

Personal Work/Business

PLEASE SPECIFY WHICH LEVEL OF MEMBERSHIP YOU ARE APPLYING FOR

Graduate

Associate

Member (MCSD)

Fellow (FCSD)

Please ensure you meet the criteria required and that you are eligible to apply. If you are unsure visit the CSD website www.csd.org.uk/membership/join_csd.jsp

PLEASE PROVIDE DETAILS

Have you ever been a member of the Chartered Society of Designers or SIAD (at ANY level)? YES NO

Have you ever previously made an application for membership of CSD (at ANY level)? YES NO

If you ticked yes to either question, please provide as much information as possible to enable us to correctly identify your previous membership in our archives (duration of membership, address at the time, previous membership number, any name change, etc)

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OTHER MEMBERSHIPS

Are you a member of any other Professional Body or Design Organisation? If so please give details:

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DECLARATION

I wish to apply for membership of the Chartered Society of Designers (CSD) and certify that all of the information given in this application is true and correct.

If successful in my application, I agree to accept the terms of the Charter and Bye-laws for the time being in force, to abide by the Society's Code of Professional Conduct and to pay the annual subscription when due.

I understand that should I wish to resign my membership at any time, I must give the Secretary three months' written notice prior to the expiration of my membership subscription period, otherwise the annual fee will be payable. I understand that failure to pay my fees will result in my name being struck off the register of members.

Signed.....

Date.....



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CSD MEMBERSHIP APPLICATION PACK - SECTION 2 UK APPLICANT - PAYMENT FORM

PLEASE CHOOSE YOUR METHOD OF PAYMENT

The cost of the application is £45 which is non-refundable.

You can pay by cheque, Credit/Debit card or online at www.csd.org.uk/membership/join_csd.jsp

This form must be completed and returned with your completed CSD Membership Application Form.

**We MUST receive payment before we can process your application and invite you to attend an assessment.
There is no additional cost for the assessment.**

Please indicate how you would like to pay:

I would like to pay by Cheque and enclose a cheque for £45 drawn on a UK bank account.
Please make your cheque payable to the 'Chartered Society of Designers' and attach it securely to this page with a staple or paperclip.

I would like to pay Online and have indicated the WorldPay reference number and date of the WorldPay transaction below.

WorldPay Reference numberDate of WorldPay transaction...../...../.....

I would like to pay by Credit /Debit Card and enclose my payment details below.
Please complete this section.
Please note that we are unable to accept American Express cards

Please debit my credit/debit card (not AMEX)

Credit/Debit card No.				Issue No. Switch only	Start date	Expiry date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Name on the cardContact Tel

SignedDate/...../.....

Please tick if you require a receipt of payment which will be emailed to you.

Please retain a copy of this completed form for your own records.



CSD MEMBERSHIP APPLICATION PACK - SECTION 3 DIRECT DEBIT FORM - SUBSCRIPTIONS

SPREAD THE COST - MONTHLY, QUARTERLY OR ANNUALLY

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Paying your subscription yearly by **Direct Debit** allows you to forget about annual renewals thus ensuring your membership is constantly up to date.

You can also chose to spread payments over **4 quarters** or **12 months** to ease the burden on your cash flow whilst ensuring continuing membership of your professional body.

DIRECT DEBIT (complete this part only and fax or post to CSD)

I would like to pay my subscription by Direct Debit. Please complete this section using a pen.

Instruction to your Bank or Building Society to pay by Direct Debit.



Chartered Society of Designers
1 Cedar Court, Royal Oak Yard
Bermondsey Street
LONDON SE1 3GA

I wish to pay (PLEASE TICK ONE BOX)

Yearly Quarterly Monthly

Name of account holder(s)

INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY
Please pay the Chartered Society of Designers (CSD) Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this instruction may remain with CSD and, if so, details will be passed electronically to my Bank/Building Society.

To the manager of the:

.....Bank/Building Society
Address

Signature(s).....

.....

.....

.....Postcode.....

Date

Bank/Building Society Number

FOR OFFICE USE ONLY

Originators Number 9 9 4 4 4 5

Branch Sort Code

Reference Number



Make a copy of this guarantee. THE DIRECT DEBIT GUARANTEE. This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the scheme is monitored and protected by your own Bank/Building Society. If the amounts to be paid or the payment dates change, CSD will notify you 14 days in advance of your account being debited or otherwise agreed. If an error is made by CSD or your Bank/Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid. You can cancel a Direct Debit at any time by writing to your bank/Building Society.

Please retain a copy of this completed form for your own records.